

GOVERNMENT OF ODISHA
HOME DEPARTMENT

OFFICE ORDER

No. 21309 /H, Bhubaneswar, dated 17.06.2021
HOME-OEI-MISC-0008-2020

In pursuance of GA & PG Department Order No. 15668/GEN, dated 17.06.2021, the following arrangements are made amongst all Officers/Staff of Home Department for smooth functioning of the Department from 17th June 2021 to 30th June 2021.

1. All Officers in the rank of Deputy Secretary & above and Officers / Staff working in the O/o the Additional Chief Secretary, Special Secretaries and Additional Secretaries shall attend office on the aforementioned dates.
2. All drivers, Sweepers and the staff who are on 'key' duty shall attend their duty on the aforementioned dates.
3. Officers provided with VPN will work from home on the dates they are not attending office. They must be available to attend to any office work of urgent nature, at short notice and be available on Telephone at all times.
4. Social Distancing norms of two meters should be strictly maintained inside the office premises.
5. The Officers/Staff as enlisted in Annexure-I shall attend office as per the roster arrangement.

[Signature]
17/6/21

Under Secretary to Government

Memo No. 21310 /H, Bhubaneswar, dated 17.06.2021.

Copy forwarded to the P.S to Additional Chief Secretary to Government, Home Department / P.S to Special Secretaries to Government, Home Department / P.S to Additional Secretaries to Government, Home Department / P.S to Joint Secretaries to Government, Home Department / ACP, Secretariat Security / All Officers of Home Department / All Sections of Home Department for information and necessary action.

[Signature]
17/6/21

Under Secretary to Government

Memo No. 21311 /H, Bhubaneswar, dated 17.06.2021.

Copy forwarded to officers / staff concerned for information and necessary action.

[Signature]
17/6/21

Under Secretary to Government

Annexure-I

Employees to attend office on odd working days		Employees to attend office on even working days	
Sl.No.	Name of the employee	Sl.No.	Name of the employee
1	Niranjan Behera, Under Secretary	1	Nityananda Singh, Under Secretary
2	Girija Sankar Das, Under Secretary	2	Bijoy kumar Nathsharma, Under Secretary
3	Johan Kerketta, Under Secretary	3	Dashrathi Jena, Under Secretary
4	Manorajan Biswal, Under Secretary	4	Sukadev Bag, Under Secretary
5	Subrata Kumar Panda, Under Secretary	5	Pradip Kumar Patra, Under Secretary
6	Pravat Chandra Prusty, Under Secretary	6	Jyotshnamayee Pattanaik, Under Secretary
7	Tapan Kumar Mallick, Under Secretary	7	Smita Ranjan Pattnayak, SO
8	Pankaj Kumar Behera, ASO	8	Sushil Kumar Pahadsingh, ASO
9	Swagatika Pradhan, ASO	9	Dibya Ranjan Dash, Jr. DEO
10	Madhab Charan Swain, Jr. Gr. Diarist	10	Pratap Kumar Behera, DO
11	Ashim Kumar Rout, SO	11	Aruna Toppo, ASO
12	Debasish Swain, ASO	12	Bhabani Shankar Swain, Jr. DEO
13	Bishnupriya Dei, SO	13	Susanta Kumar Nayak, ASO
14	Kartika Banchhor, ASO	14	Krishna Rout, ASO
15	Jiten Behera, ASO	15	Subhasmita Das, ASO
16	Sasmita Singh, ASO	16	K. Ravi Kumar, DO
17	Sushanta Kumar Dash, SO	17	Sushanta Kumar Mahapatra, Peon
18	Anita Pattnaik, Jr. DEO	18	Swayamsiddha Das, ASO
19	Santosh Kumar Naik, Sr. Gr. Diarist	19	Debasmita Sahoo, ASO
20	Liza Priyambada, ASO	20	Sanjay Kumar Panda, Jr. Record Clerk
21	Debesh Kumar Mandal, ASO	21	Rabindra Nath Parida, DPO
22	Gyanendra Kumar Nayak, DO	22	Sanjay Kumar Patra, ASO
23	Jiban Kumar Naik, ASO	23	Binod Bihari Singh, DO
24	Prafulla Kumar Barik, DO	24	Alok Kumar Behura, DO
25	G. Hembram, SO	25	Baikuntha Nath Naik, ASO
26	Bijay Swarup Panda, ASO	26	Susil Kumar parida, SO
27	Tanmay Kuanr, SO	27	Bikram Kumar Sahoo, ASO
28	Amiya Kumar Mohanty, DO	28	Hari Prasad Jena, Peon
29	Tapas Das, ASO	29	Sudhir Kumar Nayak, ASO
30	Kabi Ranjan Mishra, DO	30	Pradip Kumar Biswal, DO
31	Biswajit Behera, ASO	31	Sanjeeb Kumar Patra, ASO
32	Brahmananda Mahapatro, ASO	32	Priyaranjan Jena, ASO
33	Ranjan Bihari Mohanty, Peon	33	Piyush ranjan Parida, DO
34	Gayatri Naik, ASO	34	Monalisha Satapathy, ASO
35	Bandana Panda, SO	35	Bijay Pradhan, DO
36	Tanmay Kumar Mahapatra, ASO	36	P. Sarat Kumar, Sr. Gr. Diarist
37	Sadasiba Behera (B), Sr. Gr. Diarist	37	Suchismita Nayak, ASO
38	Narottam Mohanty, DO	38	Soumya Ranjan Das, DO
39	Abhisek Bhoi, ASO	39	Puspanjali Pattnaik, ASO
40	Amar Kumar Modi, ASO	40	Pradipta Mohan Das, Peon
41	Sarita Kumar Rout, ASO	41	Snehasmita Sahoo, ASO
42	Suchismita Sahoo, ASO	42	Sonachand Pradhan, ASO
43	Pravat Kumar Panda, DO	43	Swadhin Kumar Behera, ASO
44	Lata Deep, ASO	44	Swarnaprava Behera, ASO
45	Susanta Kumar Maharana, ASO	45	Biswajit Sahoo, ASO
46	Rakesh Soren, ASO	46	Sangyarani Satapathy, ASO

47	Tanmaya Ranjan Mohapatra, ASO	47	Satya Narayan Swain, ASO
48	Sarita Jayanti Pradhan, ASO	48	Pratyush Kumar Jena, Jr. DEO
49	Truptimayee Pradhan, ASO	49	Jagat Mohan Satapathy, DO
50	Aparajita Mohapatra, ASO	50	Roshan Kumar Sethi, ASO
51	Janardan Mohapatra, Sr Gr. Recorder	51	Rajashree Jena, Peon
52	Surjeet Murmu, ASO	52	Simantine Dalai, ASO
53	Anita Hembram, ASO	53	G. Srinivas Rao, Sr. Gr. Diarist
54	Pratyush Kumar Kanar, ASO	54	Gokulananda Panda, DO
55	Biswapabani Mohanty, ASO	55	Monalisha Moharathy, ASO
56	Biswaranjan Behera, ASO	56	Amarbar Dhal, ASO
57	Manoj Kumar Samal, DO	57	Bishnu Prasad Swain, DO
58	Anwar Alam Khan, ASO	58	K. Prasad, Sr. Gr. Diarist
59	Bijay Kumar Senapati, Peon	59	Pradyumna Kumar Mishra, Record Supplier(Record Room)
60	Raj Kishore Mishra, Supdt.L-I	60	Subash Chandra Senapati, Sr. DEO
61	Kailash Chandra Ojha, Supdt. Level - II	61	Anita Behera, ASO
62	Girish Chandra Naik, DO	62	Nalinibala Biswal, ASO
63	Chhuku Murmu, Sr. Record Clerk	63	Rabi Narayan Mohanty, SO
64	Nikita Pati, ASO	64	Sasmita Patra, ASO
65	Deepanjali Majhi, ASO	65	Biprabhanu Nayak, ASO
66	B. B. Hansda, DO	66	Manish Kumar Behera, ASO
67	Lipsa Mohapatra, ASO	67	Jasmita Meher, ASO
68	Sagar Kumar Mohanty, ASO	68	Bijay Kumar Das, DO
69	Ebrahim Solomen Husdak, ASO	69	Krishna Kaveri Dash, AAO
70	Aditya Prasad Naik, ASO	70	Prasanna Mishra, SO
71	Alok Kumar Swain, AAO	71	Molina Sangeeta Ekka, ASO
72	Swarna Manjari Pradhan, ASO	72	Somanath Nayak (B), Supdt. Level - I
73	Milan Kumar Pradhan, Supdt. Level - I	73	Gobardhan Sahoo, Supdt. Level - II
74	Kshetramohan Patra, Supdt. Level - II	74	Chinmaya Kumar Samantaray, Supdt. Level - II
75	Akhyaya Kumar Kanungo, Supdt. Level - II	75	Nirmal Chandra Pradhan, Sr. Gr. Typist
76	Biswa Ranjan Parida, Sr. Gr. Typist	76	Prasanta Kumar Pattnaik, Sr. Gr. Typist
77	Alok Ranjan Panda, ASO	77	Nibedita Kishan, ASO
78	Smaranika Jena, ASO	78	Chittaranjan Sahoo, Junior Record Clerk
79	Amarendra Behera, ASO	79	Niranjan Mohanty, Asst. Record Keeper
80	Sanjeeb Kumar Mohanty, Record Keeper	80	Nihar Ranjan Pattnaik, Literate Peon
81	Akshaya Kumar Pati, Senior Record Clerk	81	Pravat Kumar Swain, Librarian
82	Sanatan Jena, Gate Keeper	82	Puja Tripathy, ASO
83	Sarat Kumar Barik, Jr. Librarian	83	Snehamanjari Sunar, ASO
84	Sanjay Kumar Mohanty, Pasting Clerk	84	Ratan Kumar Mohanty, Receptionist
85	Aniruddha Panda, SO	85	Sasmita Behera, ASO
86	Sujata Das, ASO	86	Madhusudan Das, Peon
87	Ranjita Panda, ASO	87	Bharat Chandra Nayak, Peon
88	Paramananda Mohapatra, DO	88	V. Venkat Rao, Peon
89	Arjun Sahoo, Peon	89	Kailash Ch Patra, Jr Recorder