

O. C. S. (PENSION) FORM 23

[See rule 80 (3)]

Form of claim application for the grant of residuary * gratuity on the death of a Pensioner.
(To be filled in separately by each applicant)

1. Name of the applicant ..
2. (i) Name of the guardian in case the applicant is minor. ..
(ii) Date of birth of guardian ..
3. Name of the deceased pensioner ..
4. Office/Department in which the deceased pensioner served last. ..
5. Date of death of the pensioner ..
6. Date of retirement of the deceased pensioner ..
7. Amount of monthly pension @ (including *ad hoc* increase, if any) sanctioned to deceased pensioner. ..
8. Amount of retirement gratuity received by the deceased pensioner. ..
9. The amount of pension @ (including *ad hoc* increase, if any) drawn by the deceased till the date of death. ..
10. If the deceased had commuted a portion of pension before his death the commuted value of the pension. ..
11. Total of items, 8, 9 and 10 ..
12. Amount of death gratuity equal to 12 times of.. the emoluments. ..
13. The amount of residuary gratuity claimed i.e. the difference between the amount shown against item 12 and item 8. ..
14. Relationship of the applicant with the deceased pensioner. ..
15. Date of birth of the applicant ..
16. Name of the Treasury or Sub-Treasury or Special Treasury at which payment is desired. ..
17. Full address of the applicant ..
18. Signature or thumb impression of the applicant (to be furnished in a separate sheet duly attested).**
19. Attested by

Name

Full Address

Signature

(i)

(ii)

20. Witness

(i)

(ii)

If a retired Government servant in receipt of service gratuity or pension dies within five years from the date of his retirement from service including compulsory retirement as a penalty and the sums actually received by him at the time of his death on account of such gratuity or pension including *ad hoc* increase, if any, together with the death gratuity and the commuted value of any portion of pension commuted by him are less than the amount equal to 12 times of his emoluments, a residuary gratuity equal to the deficiency becomes payable to the family.

*When a Government servant had retired before earning a pension, the amount of service gratuity should be indicated.

**Attestation should be done by two gazetted Government servants or by two or more persons of respectability in the own village or paragona in which the applicant resides.