

O. C. S. (PENSION) FORM 3

( See rule 53 )

NOMINATION FOR DEATH OR RETIREMENT GRATUITY

When the Government servant has a family and wishes to nominate one member, or more than one member, thereof.

I.....hereby, nominate the person/persons mentioned below who is/are member(s) of my family and confer on him/them the right to receive, to the extent specified below, any gratuity the payment of which may be authorised by the State Government in the event of my death while in service and the right to receive on my death, to the extent specified below, any gratuity which having become admissible to me on retirement may remain unpaid at my death—

Names and address of nominee/nominees	Original nominee (s)			Alternate nominee (s)	
	Relationship with the Government servant	Age	* Amount or share of gratuity payable to each	Name, address, relationship and age, of the person or persons, if any, to whom the right conferred on the nominee, shall pass in the event of the nominee predeceasing the Government servant or the nominee dying after the death of the Government servant but before receiving payment of gratuity.	** Amount or share of gratuity payable to each.
(1)	(2)	(3)	(4)	(5)	(6)

This nomination supercedes the nomination made by me earlier on.....which stands cancelled.

NOTE—(i) The Government servant shall draw lines across the blank space below the last entry to prevent the insertion of any name after he has signed.

(ii) Strike out which is not applicable

Dated this..... day of ..... 19 ..... at .....

Two witnesses to signature :

- 1.
- 2.

Signature of Government servant

\* This column should be filled in so as to cover the whole amount of the gratuity.  
 \*\* The amount/share of the gratuity shown in this column should cover the whole amount/share payable to the original nominee (s).

(To be filled by the Head of Office)

Nomination by.....  
 Designation .....  
 Office.....

Signature of Head of Office  
 Date  
 Designation

*Pro forma* for acknowledging the receipt of the  
nomination form by the Head of Office

To

.....  
.....  
.....

Sir,

In acknowledging the receipt of your nomination, dated the.....  
cancellation dated the ..... of the nomination made earlier in respect of  
gratuity in Form..... I am to state that it has been duly placed on record.

Place

Signature of Head of Office

Date

Designation

**NOTE**—The Government servant is advised that it would be in the interest of his nominees if copies of the nominations and the related notices and acknowledgements are kept in safe custody so that they may come into the possession of the beneficiaries in the event of his death.