

678

Spark

P

Immediate

GOVERNMENT OF ORISSA
HOME DEPARTMENT

MEMO No. 9849 /Lib.
Sectt.Lib-13/97

Dated, Bhubaneswar, the 30/9/97.

To All Departments of Government.

Sub: Issue of library books to Government Servants.

It has come to the notice that number of books are being taken by a Govt. Servant and retaining them for long periods. As a result of this, others are being deprived of the facility. In order to stop this practice, it has been decided that a Govt. servant working in the Orissa Secretariat can take three books from the Secretariat library at a time and retain the same upto three months. The books should be returned within three months from the date of issue, failing which double the cost of the book will be recovered from the salary of the Govt. Servant.

It has further been decided that unless and until a Govt. Servant returns the books outstanding against him, he will not be eligible to receive any fresh books from the library.

This may be brought to the notice of all Govt. Servants working in their Department.

S. Paul
30.9.97

DEPUTY SECRETARY TO GOVERNMENT

P. T. O.

48420

Dt. 30/9/97

Memo No. _____

Copy to Private Secretary to Chief Minister/
Private Secretary to Deputy Chief Ministers/Private
Secretary to Additional Chief Secretary/Private Secretary
to A.D.C./Private Secretaries to all Secretaries of
Departments for information and necessary action.

W/Carul
30.9.97

DEPUTY SECRETARY TO GOVERNMENT

48421

Dt. 30/9/97

Memo No. _____

Copy to Private Secretary to Commissioner-cum-
Secretary, Home Deptt./Private Secretary to Special
Secretary to Govt., Home Deptt./Private Secretary to
Addl. Secretary (Sri L.N. Mishra), Home Deptt./All Officers
of Home Deptt./All Sections of Home Deptt. (including
Special Section/Civil/Defence Sections/Home Election/
General Record Room/All staff of Library/Deputy Secretary/
Section Officer in charge of Library/Under Secretary/
Manager, State Guest House/Office Guard file of Secretariat
Library for information and necessary guidance.

W/Carul
30.9.97

DEPUTY SECRETARY TO GOVERNMENT

48422

Dt. 30/9/97

Memo No. _____

Copy to Librarian of Secretariat Library/Staff
in charge of issue and receipt of book in the Library are
strictly instructed to observe the above mentioned
instructions in future. Every month the position of
issue and receipt of the books be reviewed and list of
defaulters prepared with rupees and submit the file to
the Section Officer/Deputy Secretary in charge of
Library for necessary action.

W/Carul
30.9.97

DEPUTY SECRETARY TO GOVERNMENT