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Confidential.

Government of Orissa  
Home Department

No. 33014 /Con.,  
Con/II-19/04

Dated, Bhubaneswar, the 21/8/2004

From

Shri Goutam K.Das, I.A.S.  
Addl. Secretary to Government.

To

Secretaries of all Department/  
All Heads of Department under  
Home Department.

Subj:- Procedure for recording Annual  
Confidential Report.

Sir,

I am directed to invite a reference to G.A(S.E) Department Circular No.7940(150)/SE dt.26.9.91 to all Secretaries on the above cited subject and to reiterate that confidential report should be confined to particular financial year or a part thereof. Remark covering more than one financial year shall not be taken into consideration or accepted by Home(Confidential)Deptt.

You, are further requested that all your subordinate offices may also be kept informed accordingly.

1. Secy. Home Deptt., A.S.  
2. Secy. Home Deptt., to Government.  
Yours faithfully,

To

Secy. Home Deptt.,  
All Heads of Department under  
Home Department.  
BBP/20.8/ Addl. Secretary to Government.  
20/8/2004

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Confidential Report.

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