

**Government of Odisha**  
**Home Department**

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**OFFICE MEMORANDUM**

No. 46092 /SPS, Bhubaneswar, dated the 23/11/2023  
HOME-SPS-GRDN-0006-2023

Subject: Publication of Provisional Gradation list of Senior Private Secretaries of the DGPO cadre as on 01/10/2023.

The Provisional Gradation list of Senior Private Secretaries of the DGPO cadre as on 01/10/2023 prepared as per Catch-up Principle is published herewith in the manner indicated here-in-after.

2. The authenticated copy of the Provisional Gradation list of the Senior Private Secretaries of DGPO cadre referred above are enclosed herewith as Annexure-I for circulation among the concerned officers. A Copy of the Provisional Gradation list is also placed in the Home Department website for information of all concerned.

3. The concerned officers are advised to go through the Provisional Gradation list and file their objection, if any, in writing with adequate justification through the D.G. & I.G. of Police to Government of Odisha, Home Department within 15 days from the date of issue of the Memorandum. All the objections so received or omission of facts pointed out or fact submitted for filling of blanks in the gradation list shall accompany with self-authenticated Xerox copies of the relevant documents, relying on which such objections etc have been filed to have a wholesome decision in the matter quickly.

4. Having considered all the objections, if any, the D.G. & I.G. of Police, Odisha, Cuttack shall furnish the draft Final Gradation list of Senior Private Secretaries of the DGPO cadre with his specific views on the objections received, for finalisation & publication of the final gradation list.

OSD-cum-Additional Secretary to Government

**BY FAX**

Memo No. 46093 /SPS, Bhubaneswar dated the 23/11/2023

Copy with copy of the Provisional Gradation list of Senior Private Secretaries of the DGPO cadre vide Annexure-I is forwarded to the D.G. & I.G. of Police, Odisha, Cuttack for information and necessary action.

He is requested to circulate the Provisional gradation list among the concerned officers, including the officers under deputation immediately for filing objections within the stipulated time. Further he is requested to furnish a draft final gradation list of the Senior Private Secretaries of DGPO cadre, considering the objections received, if any, with his specific views on the objections along with the copies of the objections to this Department within the stipulated time for taking further action in the matter.

OSD-cum-Additional Secretary to Government

Memo No. 46094 /SPS, Bhubaneswar dated the 23/11/2023

Copy with copy of the Provisional Gradation list of the Senior Private Secretaries of the DGPO cadre vide Annexure-I is forwarded to the Nodal Officer, Home (IMU) Department for immediate uploading of the same in the Home Department website for information of the all concerned.

  
OSD-cum-Additional Secretary to Government

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**DRAFT FINAL GRADATION LIST OF SR. PRIVATE SECRETARIES AS PER  
CATCH UP PRINCIPLE OF DGPO CADRE AS ON 01.10.2023**

| Sl. No. | Name                | Qualification | Category | Home District | Date of Birth | Date of appointment as Jr. Stenographer | Date of appointment / joining on promotion as Sr. Stenographer | Date of joining on promotion as Personal Assistant | Date of joining on promotion as Private Secretary | Date of joining on promotion as Sr. Private Secretary | Remarks |
|---------|---------------------|---------------|----------|---------------|---------------|-----------------------------------------|----------------------------------------------------------------|----------------------------------------------------|---------------------------------------------------|-------------------------------------------------------|---------|
| 1.      | Bijay Kumar Dash    | BA            | UR       | Kendrapada    | 06.01.1965    | -                                       | 22.08.1988                                                     | 30.10.2012                                         | 23.03.2018                                        | 01.05.2023                                            |         |
| 2.      | Shyam Sundar Naik   | BA            | ST       | Keonjhar      | 23.10.1971    | 14.01.1991                              | 14.01.1991                                                     | 17.08.2005                                         | 28.04.2014                                        | 10.08.2021                                            |         |
| 3.      | Bipin Bihari Behera | BA            | SC       | Kendrapada    | 23.03.1965    | -                                       | 16.01.1991                                                     | 01.05.2010                                         | 26.03.2018                                        | 10.08.2022                                            |         |