

Odisha Secretariat,  
Sachivalaya Marg,  
Bhubaneswar-751001  
FAX No. 0674-  
2392115  
E-mail-  
homesec.od@nic.in



BY FAX/E-mail/ SPEED POST  
ଓଡ଼ିଶା ସଚିବାଳୟ  
ସଚିବାଳୟ ମାର୍ଗ, ଭୁବନେଶ୍ୱର-୭୫୧ ୦୦୧

**Government of Odisha  
Home Department**

**OFFICE ORDER**

No. HOME-SE1-GRDN-0001-2024/ 41929 /SE Dated 11.11.2024

The draft provisional gradation list of Odisha Secretariat Exe.Asst./P.A cadre under Home Department for the year 2024 was published vide Home Department O.O. No.37994/SE, dated 15.10.2024. No objection was received in the grade of Senior Executive Assistant within the stipulated time of 15 days. Accordingly, final Gradation List for the grade of Senior Executive Assistant of Odisha Secretariat Exe. Asst./P.A cadre under Home Department for the year 2024 (as on 05.10.2024) is hereby published as at **Annexure-VI** for information of all concerned.

2. The authenticated copy of the said final Gradation List is also available at the website <http://www.homeodisha.gov.in/>.

By orders of the Governor

C.B. Sengupta  
11/11/2024  
Deputy Secretary to Govt.

Memo No. 41930 /SE, dated 11.11.2024

Copy along with copy of the final Gradation List at Annexure-VI forwarded to the Nodal Officer, I/c of IMU Section, Home Department for information & necessary action.

He is requested to upload the said final gradation list in the Home Department website for information of all concerned.

C.B. Sengupta  
11/11/2024  
Deputy Secretary to Govt.

Memo No. 41931 /SE, dated 11.11.2024

Copy along with copy of the final Gradation List at Annexure-VI forwarded to the Supdt. & Ex-officio Addl. Secy., Home (Steno Deployment) Department with a request to inform all the officers concerned for their information & necessary action.

C.B. Sengupta  
11/11/2024  
Deputy Secretary to Govt.



## GRADATION LIST OF SENIOR EXECUTIVE ASSISTANT

AS ON 05/10/2024

PAGE: 1 of 4

| GRADATION<br>NO | EMPLOYEE'S NAME<br>DEPARTMENT IN<br>WHICH POSTED | DATE OF BIRTH<br>DATE OF JOINING IN<br>HOME DEPT.<br>STENOGRAPHER CADRE<br>DATE OF SUPERANNUATION | PROMOTION<br>ORDER NO<br>AND DATE | DATE OF JOINING<br>THE POST<br>REGULAR/ADHOC | CATEGORY/ GENDER<br>HOME DISTRICT<br>STATUS |
|-----------------|--------------------------------------------------|---------------------------------------------------------------------------------------------------|-----------------------------------|----------------------------------------------|---------------------------------------------|
| 1               | PRABHUPADA BEHERA                                | 10/06/1988<br>26/10/2016 FN<br>30/06/2048                                                         | 4881<br>06/02/2023                | 09/02/2023 AN<br>REGULAR                     | SC / MALE<br>KENDRAPARA<br>WORKING          |
| 2               | SANTOSH KUMAR SETHI                              | 18/06/1981<br>18/10/2016 FN<br>30/06/2041                                                         | 4881<br>06/02/2023                | 09/02/2023 AN<br>REGULAR                     | SC / MALE<br>PURI<br>WORKING                |
| 3               | ANITA BEHERA                                     | 27/07/1990<br>07/10/2016 FN<br>31/07/2050                                                         | 4881<br>06/02/2023                | 09/02/2023 AN<br>REGULAR                     | SC / FEMALE<br>KHURDA<br>WORKING            |
| 4               | SUSHANT KUMAR SETHI                              | 23/02/1983<br>06/10/2016 FN<br>28/02/2043                                                         | 4881<br>06/02/2023                | 09/02/2023 AN<br>REGULAR                     | SC / MALE<br>KHURDA<br>WORKING              |
| 5               | USHA RANI DALAI                                  | 05/05/1984<br>06/10/2016 FN<br>31/05/2044                                                         | 4881<br>06/02/2023                | 09/02/2023 AN<br>REGULAR                     | SC / FEMALE<br>CUTTACK<br>WORKING           |
| 6               | JYOTILAL BEHERA                                  | 18/05/1993<br>07/10/2016 FN<br>31/05/2053                                                         | 4881<br>06/02/2023                | 09/02/2023 AN<br>REGULAR                     | SC / MALE<br>CUTTACK<br>WORKING             |
| 7               | ALAKA SETHY                                      | 10/08/1989<br>06/10/2016 FN<br>31/08/2049                                                         | 4881<br>06/02/2023                | 09/02/2023 AN<br>REGULAR                     | SC / FEMALE<br>PURI<br>WORKING              |
| 8               | BIJAYLAXMI MALLIK                                | 05/02/1993<br>06/10/2016 FN<br>28/02/2053                                                         | 4881<br>06/02/2023                | 09/02/2023 AN<br>REGULAR                     | SC / FEMALE<br>PURI<br>WORKING              |
| 9               | DILEEP KUMAR GHADAI                              | 20/07/1981<br>06/10/2016 FN<br>31/07/2041                                                         | 4881<br>06/02/2023                | 09/02/2023 AN<br>REGULAR                     | SC / MALE<br>NAYAGARH<br>WORKING            |
| 10              | SARMISTHA BHANJA                                 | 23/04/1992<br>06/10/2016 FN<br>30/04/2052                                                         | 4881<br>06/02/2023                | 09/02/2023 AN<br>REGULAR                     | SC / FEMALE<br>KHURDA<br>WORKING            |
| 11              | GOUTAMA SETH                                     | 19/09/1983<br>21/10/2016 FN<br>30/09/2043                                                         | 4881<br>06/02/2023                | 09/02/2023 AN<br>REGULAR                     | SC / MALE<br>BARGARH<br>WORKING             |
| 12              | SUPRIYA JENA                                     | 21/12/1993<br>07/10/2016 FN<br>31/12/2053                                                         | 4881<br>06/02/2023                | 09/02/2023 AN<br>REGULAR                     | ST / FEMALE<br>KHURDA<br>WORKING            |

CBISWAL  
11/11/2024



## GRADATION LIST OF SENIOR EXECUTIVE ASSISTANT

AS ON 05/10/2024

PAGE: 2 of 4

| GRADATION<br>NO | EMPLOYEE'S NAME<br>DEPARTMENT IN<br>WHICH POSTED | DATE OF BIRTH<br>DATE OF JOINING IN<br>HOME DEPT.<br>STENOGRAPHER CADRE<br>DATE OF SUPERANNUATION | PROMOTION<br>ORDER NO<br>AND DATE | DATE OF JOINING<br>THE POST<br>REGULAR/ADHOC | CATEGORY/ GENDER<br>HOME DISTRICT<br>STATUS |
|-----------------|--------------------------------------------------|---------------------------------------------------------------------------------------------------|-----------------------------------|----------------------------------------------|---------------------------------------------|
| 13              | GAJENDRA MALLIK                                  | 01/01/1979<br>06/10/2016 FN<br>31/12/2038                                                         | 4881<br>06/02/2023                | 09/02/2023 AN<br>REGULAR                     | SC / MALE<br>JAIPUR<br>WORKING              |
| 14              | ROSALIN BEHERA                                   | 01/05/1989<br>06/10/2016 FN<br>30/04/2049                                                         | 4881<br>06/02/2023                | 09/02/2023 AN<br>REGULAR                     | SC / FEMALE<br>PURI<br>WORKING              |
| 15              | DURGI MAJHI                                      | 15/06/1984<br>06/10/2016 FN<br>30/06/2044                                                         | 4881<br>06/02/2023                | 09/02/2023 AN<br>REGULAR                     | ST / FEMALE<br>MAYURBHANJ<br>WORKING        |
| 16              | JHARANA SETHI                                    | 23/05/1979<br>22/10/2016 AN<br>31/05/2039                                                         | 4881<br>06/02/2023                | 09/02/2023 AN<br>REGULAR                     | SC / FEMALE<br>KHURDA<br>WORKING            |
| 17              | BIKRAM KESARI DAS                                | 09/03/1986<br>07/10/2016 FN<br>31/03/2046                                                         | 4881<br>06/02/2023                | 09/02/2023 AN<br>REGULAR                     | SC / MALE<br>BALASORE<br>WORKING            |
| 18              | BISWAJIT SAHOO                                   | 08/05/1977<br>07/10/2016 FN<br>31/05/2037                                                         | 4881<br>06/02/2023                | 09/02/2023 AN<br>REGULAR                     | SC / MALE<br>CUTTACK<br>WORKING             |
| 19              | SASMITA JENA                                     | 13/05/1984<br>01/11/2016 FN<br>31/05/2044                                                         | 4881<br>06/02/2023                | 09/02/2023 AN<br>REGULAR                     | ST / FEMALE<br>KHURDA<br>WORKING            |
| 20              | LEENA KUMARI MALLIK                              | 01/06/1988<br>07/10/2016 FN<br>31/05/2048                                                         | 4881<br>06/02/2023                | 09/02/2023 AN<br>REGULAR                     | SC / FEMALE<br>KHURDA<br>WORKING            |
| 21              | BISHNU CHARAN SETHI                              | 10/07/1993<br>06/10/2016 FN<br>31/07/2053                                                         | 4881<br>06/02/2023                | 09/02/2023 AN<br>REGULAR                     | SC / MALE<br>PURI<br>WORKING                |
| 22              | KATYAYANI NIRANJANA                              | 15/05/1984<br>14/10/2016 FN<br>31/05/2044                                                         | 4881<br>06/02/2023                | 09/02/2023 AN<br>REGULAR                     | SC / FEMALE<br>KENDRAPARA<br>WORKING        |
| 23              | SANJAYA KUMAR BHOI                               | 12/08/1985<br>06/10/2016 FN<br>31/08/2045                                                         | 4881<br>06/02/2023                | 09/02/2023 AN<br>REGULAR                     | SC / MALE<br>KHORDA<br>WORKING              |
| 24              | SURYAKANTI MALLICK                               | 06/07/1989<br>19/10/2016 FN<br>31/07/2049                                                         | 4881<br>06/02/2023                | 09/02/2023 AN<br>REGULAR                     | SC / FEMALE<br>PURI<br>WORKING              |

*CP Singh*  
17/11/2024



## GRADATION LIST OF SENIOR EXECUTIVE ASSISTANT

AS ON 05/10/2024

PAGE: 3 of 4

| GRADATION<br>NO | EMPLOYEE'S NAME<br>DEPARTMENT IN<br>WHICH POSTED | DATE OF BIRTH<br>DATE OF JOINING IN<br>HOME DEPT.<br>STENOGRAPHER CADRE<br>DATE OF SUPERANNUATION | PROMOTION<br>ORDER NO<br>AND DATE | DATE OF JOINING<br>THE POST<br>REGULAR/ADHOC | CATEGORY/ GENDER<br>HOME DISTRICT<br>STATUS |
|-----------------|--------------------------------------------------|---------------------------------------------------------------------------------------------------|-----------------------------------|----------------------------------------------|---------------------------------------------|
| 25              | GOUTAM MALIK                                     | 09/06/1988<br>24/10/2016 FN<br>30/06/2048                                                         | 17710<br>28/04/2023               | 28/04/2023 FN<br>REGULAR                     | SC / MALE<br>CUTTACK<br>WORKING             |
| 26              | FAGURAM MAJHI                                    | 01/05/1989<br>06/10/2016 FN<br>30/04/2049                                                         | 4881<br>06/02/2023                | 09/02/2023 AN<br>REGULAR                     | ST/ MALE<br>MAYURBHANJ<br>WORKING           |
| 27              | MAMATA MALIK                                     | 08/07/1984<br>24/10/2016 FN<br>31/07/2044                                                         | 17710<br>28/04/2023               | 28/04/2023 FN<br>REGULAR                     | SC / FEMALE<br>JAGATSINGHPUR<br>WORKING     |
| 28              | RASMITA MALICK                                   | 16/06/1982<br>07/10/2016 FN<br>30/06/2042                                                         | 17710<br>28/04/2023               | 28/04/2023 FN<br>REGULAR                     | SC / FEMALE<br>KENDRAPARA<br>WORKING        |
| 29              | MADHUSMITA JENA                                  | 30/06/1991<br>21/10/2016 FN<br>30/06/2051                                                         | 17710<br>28/04/2023               | 28/04/2023 FN<br>REGULAR                     | SC / FEMALE<br>JAJPUR<br>WORKING            |
| 30              | PRAGYAN PRIYADARSANI MALICK                      | 15/03/1993<br>07/10/2016 FN<br>31/03/2053                                                         | 17710<br>28/04/2023               | 28/04/2023 FN<br>REGULAR                     | SC / FEMALE<br>CUTTACK<br>WORKING           |
| 31              | PRATIMA NAYAK                                    | 01/02/1980<br>18/10/2016 FN<br>31/01/2040                                                         | 4881<br>06/02/2023                | 09/02/2023 AN<br>REGULAR                     | ST / FEMALE<br>MAYURBHANJ<br>WORKING        |
| 32              | AMITA PARIDA                                     | 05/06/1990<br>07/10/2016 FN<br>30/06/2050                                                         | 17710<br>28/04/2023               | 28/04/2023 FN<br>REGULAR                     | SC / FEMALE<br>JAGATSINGHPUR<br>WORKING     |
| 33              | BIRENDRA MAJHI                                   | 04/04/1985<br>01/12/2016 FN<br>30/04/2045                                                         | 4881<br>06/02/2023                | 09/02/2023 AN<br>REGULAR                     | ST / MALE<br>MAYURBHANJ<br>WORKING          |
| 34              | SANTOSH CHANDRA MALLIK                           | 22/05/1984<br>07/10/2016 FN<br>31/05/2044                                                         | 17710<br>28/04/2023               | 28/04/2023 FN<br>REGULAR                     | SC / MALE<br>CUTTACK<br>WORKING             |
| 35              | SANDHYARANI SETHI                                | 09/07/1988<br>24/10/2016 FN<br>31/07/2048                                                         | 17710<br>28/04/2023               | 28/04/2023 FN<br>REGULAR                     | SC / FEMALE<br>PURI<br>WORKING              |
| 36              | BARUNA PRADHAN                                   | 12/06/1990<br>20/10/2016 FN<br>30/06/2050                                                         | 4881<br>06/02/2023                | 09/02/2023 AN<br>REGULAR                     | ST / MALE<br>KANDHAMAL<br>WORKING           |

CRISOL  
11/11/2024

# 19. 11. 2019

19. 11. 2019

19. 11. 2019

19. 11. 2019

19. 11. 2019

19. 11. 2019

19. 11. 2019

19. 11. 2019

19. 11. 2019

19. 11. 2019

19. 11. 2019

19. 11. 2019

19. 11. 2019

19. 11. 2019

19. 11. 2019

19. 11. 2019

19. 11. 2019

19. 11. 2019

19. 11. 2019

19. 11. 2019

19. 11. 2019

19. 11. 2019

19. 11. 2019

19. 11. 2019

19. 11. 2019

19. 11. 2019

19. 11. 2019

19. 11. 2019

19. 11. 2019

19. 11. 2019

19. 11. 2019

19. 11. 2019

19. 11. 2019

19. 11. 2019

19. 11. 2019

19. 11. 2019

19. 11. 2019

19. 11. 2019

19. 11. 2019

19. 11. 2019

19. 11. 2019

19. 11. 2019

19. 11. 2019

19. 11. 2019

19. 11. 2019



## GRADATION LIST OF SENIOR EXECUTIVE ASSISTANT

AS ON 05/10/2024

PAGE: 4 of 4

| GRADATION<br>NO | EMPLOYEE'S NAME<br>DEPARTMENT IN<br>WHICH POSTED | DATE OF BIRTH<br>DATE OF JOINING IN<br>HOME DEPT.<br>STENOGRAPHER CADRE<br>DATE OF SUPERANNUATION | PROMOTION<br>ORDER NO<br>AND DATE | DATE OF JOINING<br>THE POST<br>REGULAR/ADHOC | CATEGORY/ GENDER<br>HOME DISTRICT<br>STATUS |
|-----------------|--------------------------------------------------|---------------------------------------------------------------------------------------------------|-----------------------------------|----------------------------------------------|---------------------------------------------|
| 37              | RAJNI KULLU                                      | 29/05/1989<br>07/10/2016 FN<br>31/05/2049                                                         | 4881<br>06/02/2023                | 09/02/2023 AN<br>REGULAR                     | ST / FEMALE<br>SUNDARGARH<br>WORKING        |
| 38              | PRAMILA KIRO                                     | 07/05/1993<br>07/10/2016 FN<br>31/05/2053                                                         | 4881<br>06/02/2023                | 09/02/2023 AN<br>REGULAR                     | ST / FEMALE<br>SAMBALPUR<br>WORKING         |
| 39              | SUNITA MALLICK                                   | 16/03/1993<br>06/10/2016 FN<br>31/03/2053                                                         | 4881<br>06/02/2023                | 09/02/2023 AN<br>REGULAR                     | ST / FEMALE<br>KANDHAMAL<br>WORKING         |
| 40              | SANJAY KUMAR NAIK                                | 07/06/1978<br>13/10/2016 FN<br>30/06/2038                                                         | 4881<br>06/02/2023                | 09/02/2023 AN<br>REGULAR                     | ST / MALE<br>KEONJHAR<br>WORKING            |
| 41              | KAMAKSHYA PRASAD BAIPAI                          | 25/05/1992<br>13/10/2016 FN<br>31/05/2052                                                         | 4881<br>06/02/2023                | 09/02/2023 AN<br>REGULAR                     | ST / MALE<br>MAYURBHANJ<br>WORKING          |

CPB/Sonal  
11/11/2024

19. 10. 1954

19. 10. 1954

19. 10. 1954

19. 10. 1954

19. 10. 1954

19. 10. 1954

19. 10. 1954

19. 10. 1954

19. 10. 1954

19. 10. 1954

19. 10. 1954

19. 10. 1954

19. 10. 1954

19. 10. 1954

19. 10. 1954

19. 10. 1954

19. 10. 1954

19. 10. 1954

19. 10. 1954

19. 10. 1954

19. 10. 1954

19. 10. 1954

19. 10. 1954

19. 10. 1954

19. 10. 1954

19. 10. 1954

19. 10. 1954

19. 10. 1954

19. 10. 1954

19. 10. 1954

19. 10. 1954

19. 10. 1954

19. 10. 1954

19. 10. 1954

19. 10. 1954

19. 10. 1954

19. 10. 1954

19. 10. 1954

19. 10. 1954

19. 10. 1954