

BY FAX

GOVERNMENT OF ODISHAHOME DEPARTMENT

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NO. HOME-PROT-RA-0001-2021 (OSWAS) <sup>22665</sup> /RES

DATED : 29.05.2025

TO

THE MANAGER,

ODISHA BHAWAN, EW DELHI

ACCOMMODATE DR. HARI BABU KAMBHAMPATI, HON'BLE GOVERNOR, ODISHA IN HOTEL ASHOK (DELUXE SUITE) ON 29.05.2025 AND 03.06.2025 (.) RECEIVE HON'BLE GOVERNOR OF ODISHA FROM IGI AIR PORT, NEW DELHI ON 29.05.2025 AT 10.05 P.M. FROM FLIGHT NO. 6E-2036(.)

ACCOMMODATE LT. NITIN TRIPATHI, IN, AIDE-DE-CAMP TO HON'BLE GOVERNOR AND MR SAURABH KHAMAR, OSD TO HON'BLE GOVERNOR IN ASHOK HOTEL [STANDARD ROOM(SINGLE OCCUPANCY)] ON 29.05.2025 AND 03.06.2025 (.)

YOU ARE REQUESTED TO MAKE NECESSARY ARRANGEMENTS FOR INSTALLATION OF ONE COMPUTER WITH INTERNET FACILITIES AND A FAX MACHINE IN THE ROOM OF AIDE-DE CAMP TO GOVERNOR, ODISHA (.)

NECESSARY ARRANGEMENTS FOR RECEPTION, TRANSPORTATION AND SECURITY ETC., FOR HON'BLE GOVERNOR OF ODISHA AND ENTOURAGE MAY BE MADE DURING THEIR STAY AND SEE OFF ON 03.06.2025 FROM IGI AIR PORT, NEW DELHI (.) COPY OF THE DETAILED PROGRAMME ENCLOSED (.)

JOINT SECRETARY TO GOVERNMENT  
HOME (PROTOCOL) DEPARTMENT

MEMO NO. 22666 /RES

DATED : 29.05.2025

COPY FORWARDED TO THE ADC TO THE GOVERNOR, ODISHA, RAJ BHAWAN, BHUBANESWAR FOR INFORMATION AND NECESSARY ACTION WITH REFERENCE TO HIS LETTER NO. 440/SG (T& E) DATED 29.05.2025 (.)

JOINT SECRETARY TO GOVERNMENT

MEMO NO. 22667 /RES

DATED : 29.05.2025

COPY FORWARDED TO ADDITIONAL SECRETARY, HOME (PROTOCOL & RESERVATION) DEPARTMENT/ JOINT SECRETARY, HOME (PROTOCOL & RESERVATION) DEPARTMENT/ HOME (BE) DEPARTMENT/ NIC COORDINATOR, HOME DEPARTMENT/ BILL SEAT OF PROTOCOL SECTION FOR INFORMATION AND NECESSARY ACTION (.)

JOINT SECRETARY TO GOVERNMENT





GOVERNOR'S SECRETARIAT, ODISHA  
RAJ BHAVAN, BHUBANESWAR – 751008.  
No. T.II- 83 /2025/ 440 /SG (T&E) dated 29.05.2025

From

The Aide-de-Camp to the Governor, Odisha.

To

The Additional Chief Secretary to the Govt.,  
Home Department, Govt. of Odisha,  
Bhubaneswar.

Sir,

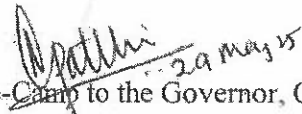
I am directed to inform you that Dr. Hari Babu Kambhampati, Hon'ble Governor, Odisha accompanied by Lt Cdr Nitin Tripathi, IN, Aide-de-Camp to Governor (M: 94370-44444), Mr. Saurabh Khamar, OSD to the Governor will travel from Bhubaneswar to New Delhi on 29.05.2025 by IndiGo 6E 2036 and will reach at IGI Airport, New Delhi at 10.05 PM on 29.05.2025. Further, Hon'ble Governor, Odisha & entourage will visit Da Nang City, Vietnam from 30.05.2025 to 02.06.2025 and will return from New Delhi to Bhubaneswar on 03.06.2025.

I would, therefore, request you to kindly make necessary arrangements for reception, transportation, accommodation at Ashoka Hotel, security, etc. for Hon'ble Governor of Odisha and entourage as above, for the period from 29.05.2025 to 30.05.2025 & from 02.06.2025 to 03.06.2025 as per programme schedule. It is also requested that Hon'ble Governor & entourage may be accommodated in the same floor in Ashoka Hotel, New Delhi.

I further request you to install one Computer with Internet facility and a FAX machine in the room of Aide-de-Camp to Governor, Odisha at Ashoka Hotel, New Delhi for official work of Hon'ble Governor, Odisha.

Kindly confirm the arrangements indicating allotted room nos. etc. to the Aide-de-Camp to the Governor, Odisha by 06.00 P.M. today for the smooth visit of Hon'ble Governor, Odisha.

Yours faithfully,

  
Aide-de-Camp to the Governor, Odisha

SPL. MESSENGER/ FAX/ EMAIL

Memo No. 441 /SG (T&E) Dated 29.05.2025

Copy forwarded to Manager, Odisha Bhawan, New Delhi / Comptroller, Governor's Household / D.D.O., Raj Bhavan, Bhubaneswar for information and necessary action.

  
Section Officer, T & E Section

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**Regarding request for necessary arrangements at Hotel Ashoka in New Delhi.**

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**From :** adc odishagovernor <adc.odishagovernor@gmail.com>  
**Subject :** Regarding request for necessary arrangements at Hotel Ashoka in New Delhi.  
**To :** Shri Satyabrata Sahu IAS <homesec.od@nic.in>, managerobnd@gmail.com

Thu, May 29, 2025 01:54 PM

1 attachment

Sir/Madam,

Please find the attachment for your kind action

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➔ **Accommodation - Ashoka Hotel, New Delhi.pdf**  
705 KB

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