

Government of Odisha

Home Department

Notification

No. 31470 /D&A, Bhubaneswar, Dated the 25th-JUL-2025

HOME-DA1-RULE-0002-2023

In exercise of the powers conferred under section 2 of the Police Act, 1861 (5 of 1861) and in supersession of Odisha Police Armourers Common Cadre for Battalions and Districts or Establishments (Recruitment and Conditions of Service) Rules, 2012 and rules, regulations, orders and instructions issued in this regard except as respect things done or omitted to be done before such supersession, the State Government do hereby make the following rules regulating the method of recruitment and conditions of service of the persons appointed to the Odisha Police Armourer Common Cadre consisting of Armourer staff of Battalions and Districts or Establishments, namely:-

1. Short title and commencement.- (1) These rules may be called the Odisha Police Armourers Common Cadre for Battalions and Districts or Establishments (Recruitment and Conditions of Service) Rules, 2025.

(2) It shall come into force on the date of their publication in the Odisha Gazette.
2. Definition.- (1) In these rules, unless the context otherwise requires,-
 - (a) "Appointing Authority" means , -
 - (i) The Government of Odisha in respect of the posts belonging to Group- 'A' posts;
 - (ii) D.G. & I.G. of Police, Odisha in respect of Armourer Inspector of Police;
 - (iii) I.G. of Police or DIG of Police, State Police Headquarters, Cuttack in respect of the posts of Armourer sub-Inspector of Police; and
 - (iv) A.I.G. of Police, State Police Headquarters, Cuttack in respect of Posts Armourer ASI or Armourer Havildar and Armourer.

(b) “Armourer Common Cadre” means Armourer staff of Districts or Battalions or Establishments or Ranges or Central Arms Workshop or Police Training Centers etc. designated as ,-

- (i) Armourer; or
- (ii) Armourer Havildar; or
- (iii) Armourer ASI; or
- (iv) Armourer sub-Inspector of Police; or
- (v) Armourer Inspector of Police. ;

(c) Board” means the Central Selection Board (CSB) and Trade Test Board (TTB) constituted under rule-6 and 7;

(d) “Government” means Government of Odisha;

(e) “Scheduled Castes and Scheduled Tribes” means such Caste and such Tribes as specified in the constitution (Scheduled Castes) Order, 1950 and the constitution (Scheduled Tribes) Order, 1950, as the case may be, made under the Article 341 and 342 of the Constitution of India respectively;

(f) “SEBC” means the Socially and Educationally Backward Classes of Citizens defined as Backward Classes and referred to in clause (a) of section 2 of the Odisha State Commission for Backward Classes Act, 1993; and

(g) “Year” means the Calendar year.

(2) Words and expressions used herein but not specifically defined shall have the same meaning as respectively assigned to them in the Odisha Service Code.

3. Constitution of Service.— The service shall comprise of Group-B and Group-C categories of posts constituting a separate cadre.

(1) “Group-B” shall include the posts of Armourer Inspector of Police, and Armourer sub-Inspector of Police.

(2) “Group-C” includes the posts of Armourer ASI, Armourer Havildar, Armourer and such other posts of equivalent status as may be created or declared by the Government from time to time.

4. Strength of service and Scale of Pay.—

- (1) The Service shall consist of such number of permanent and temporary posts of the categories specified in rule-3 as the Government may, from time to time, by order create.
- (2) The scale of pay of the posts of the categories specified in rule-3 shall be such as may be determined by the Government from time to time.

5. Method of Recruitment to the Service.—

- (1) In respect of the post of Armourer :- There shall be no direct recruitment in the rank of Armourer Constable or Armourer Sepoys designated as Armourer. The posts of Armourer of District or Establishment or Battalions shall be filled up by absorption of only Male Constables or Sepoys from District Cadre or Battalion Cadre those who have passed Armourer Basic Course of Training from Army or CISF or BSF training centre or from BTI, Burla, Sambalpur or equivalent training centre as approved by the D.G. & I.G. of Police where such training shall be imparted according to clause-(7) of rule-12.
- (2) The posts of Armourer Havildars will be filled up by promotion from the rank of Armourer with at least 05 years of service after passing Armourer Basic Course of Training from Army or CISF or BSF training centre or from BTI, Burla, Sambalpur or equivalent training centre as approved by the D.G. & I.G. of Police and being qualified in the TTB and selected by the CSB.
- (3) The posts of Armourer ASI will be filled up by promotion of Armourer Havildars with at least 03 years of service as Armourer Havildar and being qualified in the Trade Test Board and selected by the Central Selection Board;
- (4) Not less than the 75% of the sanctioned strength in the rank of Armourer Sub-Inspector of Police will be filled up by the D.G & IG of Police, Odisha on promotion from the rank of Armourer ASI who have completed one year of service as such from the date of joining as Armourer ASI on promotion and the remaining 25% of the sanctioned strength shall be filled up by way of temporary deputation of direct recruit

Sub-Inspector of Police (Armed), who have passed Armourer Basic Course of Training from Army or CISF or BSF training centre or from BTI, Burla, Sambalpur or equivalent training centre as approved by the D.G. & I.G. of Police with a view to provide experience of Armoury management to the direct recruit officers of that cadre. The terms of such temporary deputation will be fixed by the D.G. & I.G. of Police.

Provided that the direct recruit Sub-inspector of Police (Armed) who have been temporarily deputed to fill up vacancies of Armourer Sub-Inspector shall continue to retain their seniority in their parent cadre and may be repatriated to their parent cadre to avail promotion to the next higher rank.

- (5) Not less than 75% of the sanctioned strength in the rank of Armourer Inspector of Police in Group-‘B’ category will be filled up by the D.G. & I.G. of Police, Odisha by way of promotion from the rank of Armourer Sub-Inspector of Police with minimum 07 years service as Armourer Sub-Inspector of Police on the recommendation of CSB after being qualified in the TTB (Technical Trade Test Board) and the remaining 25% of the sanctioned strength shall be filled up by way of temporary deputation of Inspector of Police (Armed) who have passed Armourer Basic course of training. Preference shall be given to those Inspector of Police (Armed) who have at least 02 (two) years work experience in the rank of Armourer Sub-Inspector of Police. The term of such temporary deputation will be fixed by the D.G. & I.G. of Police, Odish,;

Provided that the Inspector of Police (Armed) who have been temporarily deputed to fill up vacancies of Armourer Inspector shall continue to retain their seniority in their parent cadre and may be repatriated to their parent cadre to avail promotion to the next higher rank.

- (6) The post of Accredited Inspector of Arms, State Police Headquarters, Cuttack in Group-‘A’ category shall be filled up by the D.G. and I.G. of Police, Odisha from the rank of Assistant Commandant. Preference will be given to such Assistant

Commandants trained in Accredited Inspector of Arms Armoury Course with minimum qualification of graduation.

- (7) The post of Senior Accredited Inspector of Arms of State Police Headquarters, Cuttack Group-‘A’ category shall be filled up by the Government in the rank of Superintendent of Police or Commandant or equivalent status having Accredited Inspector of Arms Course of Training and adequate knowledge in operation of Arms or Ammunition, sophisticated weapons. If such officer is not available in the state, the said post shall be filled up by the officers/ retired officers on deputation or contractual basis from Armed Force or Central Armed Police Forces Training Centres who will organize Armourer Basic Course of training and head the State in Inspectorate of Arms.

6. **Constitution of Central Selection Board.-** There shall be Central Selection Board to consider the cases of eligible Armourer staff for promotion to different ranks.

Constitution of Central Selection Board,-

Serial No.	(1)	(2)
1	Promotional Post	Central Selection Board
2	Promotion of Armourer Sub-Inspector of Police to the rank of Armourer Inspector	(1) D.G. & I.G. of Police, Odisha- Chairman (2) One I.G. of Police nominated by the DGP as Member (3) One DIGP nominated by the DGP as Member.
3	Promotion of Armourer ASI to the rank of Armourer Sub-Inspector of Police	(1) One I.G. of Police, nominated by the DGP as Chairman. (2) One DIGP of Police nominated by the DGP as Member.

		(3) One Superintendent of Police ranking officer (nominated by DGP) as Member.
4	Promotion of Armourer Havildar to the rank of Armourer ASI of Police	(1) One I.G. of Police, nominated by the DGP as Chairman. (2) One DIGP of Police, nominated by the DGP as Member. (3) One Superintendent of Police ranking officer (nominated by DGP) as Member
5	Promotion of Armourer to the rank of Armourer Havildar.	(1) One IGP/ DIG of Police nominated by the DGP as Chairman (2) One Superintendent of Police ranking officer nominated by the DGP as Member (3) One Commandant nominated by the DGP as Member.

7. Procedure for selection by the Central Selection Board and Trade Test Board .-

Before promotion to the next higher rank, the Armourer staff from the rank of Armourer to the rank of Armourer Sub-Inspector of Police as mentioned below shall appear and pass the Technical Trade Test (TTB). The Armourer Common cadre personnel who are required to appear in the Central Selection Board before promotion shall be called to the Central Selection Board only after they pass in the Technical Trade Test. Technical Trade Test is only qualifying in nature. The pass marks in each of the aforesaid test shall be 50% in individual subjects and 60% in aggregate. The details of the Subjects of the test shall be prescribed by the D.G. & I.G. of Police, Odisha. The result of

the TTB shall remain valid for a period of 03 years from the date of declaration of the TTB.

The Technical Trade Tests for different ranks with full marks in the tests and the Board of examiners who shall conduct the test shall be as follows:-

CONSTITUTION OF TRADE TEST BOARD (TTB)

Serial No.	Promotional Post	TRADE TEST BOARD	Total Marks
1.	Promotion of Armourer Sub-Inspector of Police to the rank of Armourer Inspector of Police.	(1) IGP or DIGP, SAP, Odisha, BBSR or any other IGP/ DIGP nominated by the DGP as Chairman. (2) Commandant to be nominated by the DGP (3) One Deputy Commandant (nominated by DGP) as Member (4) AIA, S.P. Hdqrs. as Technical Advisor	: Practical and oral-50 marks Written Test-50 marks.
2.	Promotion of Armourer ASI to the rank of Armourer Sub-Inspector of Police.	(1) IGP or DIGP, SAP, Odisha, BBSR or any other IGP or DIGP nominated by the DGP as Chairman. (2) Commandant to be nominated by the DGP (3) One Deputy Commandant (nominated by DGP) as Member (4) AIA, S.P. Hdqrs. as Technical	Practical and oral -50 marks Written test- 50 marks

		Advisor.	
3.	Promotion of Armourer Havildar to the rank of Armourer ASI	(1) IGP/ DIGP, SAP, Odisha, BBSR or any other IGP/ DIGP nominated by the DGP as Chairman. (2) Commandant to be nominated by the DGP (3) One Deputy Commandant (nominated by the DGP) as Member. (4) A.I.A., S.P. Hdqrs., Cuttack as Technical Advisor	Practical and Oral -50 marks Written Test- 50 marks
4.	Promotion of Armourer to the rank of Armourer Havildar.	(1) IGP/ DIGP, SAP, Odisha, BBSR or any other IGP/ DIGP nominated by the DGP as Chairman (2) Commandant to be nominated by the DGP (3) One Deputy Commandant (nominated by the DGP) as Member (4) AIA, S.P. Hdqrs. as Technical Advisor	Practical and oral-50 marks Written test- 50 marks.

8. **Reservation:-** Notwithstanding anything contained in these rules, reservation of vacancies or posts, as the case may be, for-

- (a) Candidates belonging to Scheduled Castes and Scheduled Tribes shall be made in accordance with the provisions of the Odisha Reservation of vacancies in Posts and services (for Scheduled Caste and Scheduled Tribes) Act, 1975 and the rules made

there under, and orders or instructions issued in this behalf by the Government from time to time.

(b) Candidates belonging to SEBC, Women, Sports person, Ex servicemen and persons with Disabilities shall be made in accordance with the provisions made under such Act, Rules, Orders or instructions issued in this behalf by the Government from time to time.

9. **Seniority.**— (1) There shall be a seniority list maintained for all the categories of officers of each rank including their names, educational and technical qualifications, date of passing Armourer Basic Course of Training and date of their joining after selection by the Central Selection Board to that post.

(2) The inter se seniority will be fixed according the position assigned to them by the Central Selection Board.

(3) The inter se seniority of Sepoys or Constables of Battalions or Districts or Establishments who appeared in the final examination of Armourer Basic Course of Training and are declared to have passed the examination will be in the sequence in which their names appear in the Office Order. The inter se seniority in the Office Order will be as per the date of their initial appointment in the rank of Sepoys or Constables. In case of two or more candidates appointed on the same date, their seniority will be determined as per their date of birth. If the date of Birth is also same, the marks secured by the candidates in the final examination of Armourer Basic Course of training will be taken into consideration.

10. Probation and confirmation. — (1) Every person appointed to a post shall be on probation for a period of one year from the date of joining the posts :

Provided that the Appointing Authority may, if think fit in any case or class of cases, extend the period of probation or terminate the appointment of an officer on the ground of unsatisfactory performance:

Provided further that such period of probation shall not include ,—

(a) Extraordinary leave; or

(b) Period of unauthorized absence; or

(c) Any other period held to be not being on actual duty.

(2) The appointment of a probationer may for good and sufficient reasons to be recorded in writing, be terminated by Appointing Authority at any time without previous notice during the period of probation including extension of such period, if any, and after such termination, the employee shall deem to be reverted to his/ her former post.

(3) A probationer after completing the period of probation to the satisfaction of Appointing Authority shall be eligible for confirmation subject to the availability of substantive vacancy in the cadre.

11. Training and departmental examination.—The Armourer Staff shall be deputed to undergo various course of training as may be prescribed and considered necessary by the authorities from time to time even outside the state with the approval of the Government.

12. Procedure for selection of Armourer.—

(1) Director General and Inspector General of Police, Odisha shall calculate the total vacancies in the rank of Armourer category wise, by applying cadre strength as a unit in the operation of the roster which shall be post based and then invite nominations of eligible candidates from Districts, Establishments and Battalions to appear in the Written Examination for selection to undergo Armourer Basic Course of Training.

(2) The Director General and Inspector General of Police, Odisha shall constitute a Selection Board, nominating officers of different ranks as given below for conducting the Written Examination :-

- | | |
|-------------------------------------|--------------|
| (a) IG of Police or DIG of Police ; | - Chairman. |
| (b) Commandant; | - Member-I |
| (c) Deputy Commandant ; and | - Member-II |
| (d) SAIA or AIA, S.P. Hdqrs. | - Member-III |

(3) Eligibility for Selection,- The Constables of District Cadre and Sepoys or Constables of Battalion Cadre who fulfill the criteria given below shall be eligible to appear in the written examination for selection of candidates to undergo Armourer Basic Course of Training .

(4) Selection Process,-

The selection of eligible candidates shall be done through a Written Examination to be conducted by the Selection Board constituted by the Director General & Inspector General of Police, Odisha, Cuttack. The willing candidates shall be required to appear in the Written Examination as below.

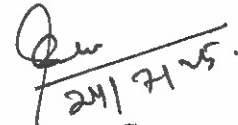
Subject Matter	Full mark	Time
(1)	(2)	(3)
Questions on Arms, Ammunitions, Tear Smoke Munitions and explosives	100 marks	2 hours

- (5) The written examination shall consist of multiple choice questions and the examination shall be conducted in a transparent manner using OMR (Optical Mark Recognition) or OCR (Optical Character Recognition) sheet or any other objective modern method of assessment in vogue at relevant point of time.
- (6) The Selection Board shall prepare a Select list of successful candidates equal to the category wise vacancies advertised from the candidates who have qualified in the written examination in order of merit based on aggregate marks secured by the candidates. The Selection Board may decide the category wise minimum qualifying marks for the written examination. The Select list of successful candidates will be approved by D.G. & I.G. of Police.
- (7) The Head of Special Armed Police, Odisha, Bhubaneswar will depute the candidates whose names appear in the Select List approved by D.G. & I.G. of Police for undergoing Armourer Basic Course of Training at BTI, Burla, Sambalpur or any other designated Training Centres as decided by the D.G. & I.G. of Police. The syllabus and duration of training of the Armourer Basic Course of Training shall be approved by the D.G. & I.G. of Police.
- (8) While deputing willing Sepoys or Constables of Districts or Battalions or Establishments for undergoing Armourer Basic Course of Training outside or

inside the State, the Head of Special Armed Police, Odisha, Bhubaneswar shall obtain a written undertaking from them to the effect that they will serve as Armourer in any district or Battalion or Establishment within the State after successful completion of such training and in case of their refusal for absorption in the Armourer Cadre in Districts or Battalions or Establishments within the State, the entire training cost shall be recovered from their pay.

13. **Uniform:** — The Armourer staff shall be issued with the prescribed uniforms as applicable to the corresponding ranks of the general line of the Police Department. They shall be entitled to kit maintenance allowance as admissible.
14. **Relaxation.**— The Government may if consider necessary or expedient to do so in the public interest by order for reasons to be recorded in writing relax any of the provisions of these rules in respect of any class or category of employees.
15. **Interpretation.**—If any question arises relating to the interpretations of these rules, it shall be referred to the Government in Home Department for decision.

By orders of the Governor.



Addl. Chief Secretary to Government.

Memo No: 31471/D&A Date: 25-JUL-2025

Copy forwarded to the Incharge, Gazette Cell, C&T Department for information and necessary action. He is requested to publish this Notification in the next issue of the Extra-Ordinary issue of Odisha Gazette and supply the same to Home Department with 20 copies.



Deputy Secretary to Government

Memo No: 31472 /D&A Date: 25-JUL-2025

Copy forwarded to the DG & IG of Police, Odisha, Cuttack/ DG, Fire Service, CG, Home Guards and Director, Civil Defence, Odisha, Cuttack/ DG, Prisons & Director, Correctional Services, Odisha, Bhubaneswar/ all Revenue Divisional Commissioners/ Commissioner of Police, Bhubaneswar-Cuttack, Bhubaneswar/ all Range IGs/DIGs of Police/ all District Magistrates/ all Superintendents of Police/ all Police Sections of Home Department/ Home (IMU) Department/ D&A Section of Home Department (ten spare copies) for information and necessary action.



Deputy Secretary to Government

Memo No: 31473 /D&A Date: 25-JUL-2025

Copy forwarded to the Nodal Officer, IMU Cell, Home Department with a request to upload this Notification on the website of Home Department.



Deputy Secretary to Government

