

Government of Odisha  
Home Department

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OFFICE MEMORANDUM

No. 36211 /SPS,  
HOME-SPS-GRDN-0010-2025

Bhubaneswar, dated the 30-08-2025

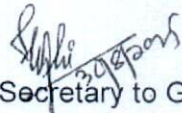
Subject: Publication of Provisional Gradation list of Private Secretaries of DGPO Cadre as on 31/12/2024.

The Provisional Gradation list of Private Secretaries of DGPO Cadre as on 31/12/2024 is published in the manner indicated here-in-after.

2. The authenticated copy of the Provisional Gradation list of the Private Secretaries of DGPO Cadre referred above are enclosed here with as **Annexure-I** for circulation among the concerned officers. A Copy of the Provisional Gradation list is also placed in the Home Department website for information of all concerned.

3. The concerned officers are advised to go through the Provisional Gradation list and file their objection, if any, in writing with adequate justification through the D.G. & I.G. of Police to Government of Odisha, Home Department within 15 days from the date of issue of the Memorandum. All the objections so received or omission of facts pointed out or fact submitted for filling of blanks in the gradation lists shall accompany with self-authenticated Xerox copies of the relevant documents, relying on which such objections etc have been filed to have a wholesome decision in the matter quickly.

4. Having considered all the objections, if any, the D.G. & I.G. of Police, Odisha, Cuttack shall furnish the draft Final Gradation list of Private Secretaries of DGPO Cadre with his specific views on the objections received, for finalisation & publication of the final gradation list as per catch up principle.

  
Additional Secretary to Government

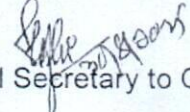
**BY FAX**

Memo No. 36212 /SPS, Bhubaneswar

dated the 30-08-2025

Copy with copy of the Provisional Gradation list of Private Secretaries of DGPO Cadre is forwarded to the D.G. & I.G. of Police, Odisha, Cuttack for information and necessary action.

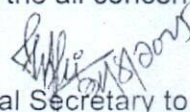
He is requested to circulate the Provisional gradation list among the concerned officers, including the officers under deputation immediately for filing objections within the stipulated time. Further he is requested to furnish a draft final gradation list of Private Secretaries of DGPO Cadre, prepared as per catch up principle considering the objections received, if any, with his specific views on the objections along with the copies of the objections to this Department within the stipulated time for taking further action in the matter.

  
Additional Secretary to Government

Memo No. 36213 /SPS, Bhubaneswar

dated the 30-08-2025

Copy with copy of the Provisional Gradation list of the Private Secretaries of DGPO Cadre, is forwarded to the Nodal officer, Home (IMU) Department for immediate up loading of the same in the Home Department website for information of the all concerned.

  
Additional Secretary to Government

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## Annexure-I

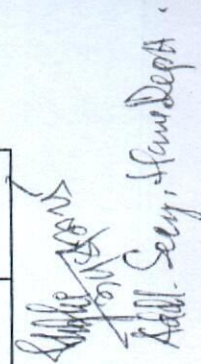
## DRAFT PROVISIONAL GRADATION LIST OF PRIVATE SECRETARIES AS PER CATCH UP PRINCIPLE OF DGPO CADRE AS ON 31.12.2024

| Sl No | Name S/Shri          | Qualification | Category | Home District | Date of Birth | Date of appointment as Jr. Stenographer | Date of appointment/ joining on promotion as Sr. Stenographer | Date of joining on promotion as Personal Assistant | Date of joining on promotion as Private Secretary | Remarks |
|-------|----------------------|---------------|----------|---------------|---------------|-----------------------------------------|---------------------------------------------------------------|----------------------------------------------------|---------------------------------------------------|---------|
| 1.    | Smt. Sovajini Behera | BA            | SC       | Jagatsinghpur | 19.08.1967    | -                                       | 11.01.1991<br>(Direct Sr. Stenographer)                       | 06.11.2012                                         | 11.07.2018                                        |         |
| 2.    | Rabindra Kumar Sethi | BA            | SC       | Cuttack       | 03.07.1967    | 31.12.1990                              | 31.07.1995                                                    | 09.10.2012                                         | 29.08.2022<br>(Retro)                             |         |
| 3.    | Abinash Kumar Dubey  | BA            | UR       | Bargarh       | 10.06.1966    | 13.01.1992                              | 13.09.1996                                                    | 11.04.2018                                         | 06.04.2021                                        |         |
| 4.    | Niranjan Behera      | MALLB         | UR       | Cuttack       | 10.08.1970    | 03.08.1995                              | 13.01.1999                                                    | 04.04.2018                                         | 31.03.2021                                        |         |
| 5.    | Debasis Satapathy    | BA            | UR       | Khurda        | 28.06.1970    | 09.08.1995                              | 13.01.1999                                                    | 30.03.2018                                         | 31.03.2021                                        |         |
| 6.    | B. Laxmi Prakash Rao | BA            | UR       | Cuttack       | 23.05.1968    | 04.08.1995                              | 12.01.1999                                                    | 25.03.2018                                         | 31.03.2021                                        |         |





|     |                          |        |    |            |            |            |            |            |            |  |
|-----|--------------------------|--------|----|------------|------------|------------|------------|------------|------------|--|
| 7.  | Pradipta<br>Kumar Panda  | BA.    | UR | Khurda     | 10.05.1967 | 03.08.1995 | 02.01.1999 | 25.03.2018 | 05.04.2021 |  |
| 8.  | Jyotiranjana<br>Nayak    | BA     | UR | Jaipur     | 19.06.1969 | 09.08.1995 | 09.03.1999 | 25.03.2018 | 16.08.2021 |  |
| 9.  | Dillip Kumar<br>Das      | BSc    | UR | Nayagarh   | 23.02.1971 | 04.08.1995 | 22.01.1999 | 05.04.2018 | 15.01.2022 |  |
| 10. | Chittaranjan<br>Sahoo    | BA     | UR | Cuttack    | 21.11.1970 | 07.08.1995 | 08.02.1999 | 25.03.2018 | 10.08.2021 |  |
| 11. | Bande<br>Kerketta        | BA     | ST | Sundargarh | 10.10.1972 | 08.01.1997 | 16.02.2004 | 20.07.2011 | 18.03.2018 |  |
| 12. | Bairagi Oram             | Matric | ST | Sundargarh | 04.03.1965 | 02.01.1997 | 02.03.2009 | 07.11.2012 | 29.03.2018 |  |
| 13. | Sibu Hansdah             | BA     | ST | Mayurbhanj | 05.08.1969 | 20.12.1997 | 12.11.2010 | 27.12.2012 | 01.05.2018 |  |
| 14. | Rajendra<br>Narayan Naik | BA     | ST | Mayurbhanj | 01.07.1974 | 24.12.1997 | 17.05.2010 | 19.11.2012 | 23.03.2018 |  |
| 15. | Paramananda<br>Nayak     | BA     | ST | Mayurbhanj | 15.03.1969 | 20.12.1997 | 17.06.2010 | 01.01.2013 | 10.05.2019 |  |
| 16. | Judhistir<br>Nayak       | BA     | ST | Keonjhar   | 25.05.1972 | 19.12.1997 | 25.08.2010 | 09.01.2013 | 13.04.2021 |  |
| 17. | Saroj Kumar<br>Patra     | HSC    | ST | Puri       | 16.07.1973 | 20.12.1997 | 25.06.2010 | 31.10.2012 | 08.11.2021 |  |

  
 Adil Seay, Head Dept A

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