Odisha Secretariat,
Sachivalaya Marg,
Bhubaneswar-751001
FAX No. 0674-2392115
E-mail-homesec.od@nic.in

BY FAX/E-mail/ SPEED POST
ଓଡ଼ିଶା ସଚିବାଳୟ
ସଚିବାଳୟ ମାର୍ଗ, ଭୁବନେଶ୍ୱର-୭୫୧ ୦୦୧

ଓଡ଼ିଶା ସରକାର
ସ୍ୱରାଷ୍ଟ୍ର ବିଭାଗ

Government of Odisha
Home Department

OFFICE ORDER

No. HOME-SE-1-GRDN-0001-2025/ 46187 **/SE Dated** 11/11/2025

The draft provisional gradation list as on 01.11.2025 in respect of Superintendent, Senior Principal Private Secretary, Principal Private Secretary and Senior Private Secretary in Group-A post of Odisha Secretariat Private Secretaries cadre under Home Department is prepared in **Annexure-I to IV** for reference. The employees/ Officers concerned are hereby advised to go through the said gradation lists and file their objections, if any, with relevant documents within a fortnight period (15 days) from the date of issue of this order for finalization of the gradation lists.

2. The authenticated copies of the said provisional Gradation Lists are also available at the website http://www.homeodisha.gov.in/.

By orders of the Additional Chief Secretary

Pbehera 11/11/2025
Deputy Secretary to Govt.

Memo No. 46188 /SE, dated 11/11/2025

Copy along with copies of the provisional gradation lists in Annexure-I, II, III & IV forwarded to Nodal Officer, I/c of IMU Section, Home Department for information & necessary action.

He is requested to upload the said provisional Gradation Lists in the Home Department website for information of all concerned.

Pbehera 11/11/2025
Deputy Secretary to Govt.

Memo No. 46189 /SE, dated 11/11/2025

Copy along with copies of the provisional Gradation Lists in Annexure-I, II, III & IV forwarded to the Supdt. & Ex-officio Addl. Secy., Home (Steno Deployment) Department with a request to inform all the officers concerned for their information & necessary action.

Pbehera 11/11/2025
Deputy Secretary to Govt.

ANNEXTURE 1

GRADATION LIST OF SUPERINTENDENT & EX-OFFICIO ADDITIONAL SECRETARY

AS ON 01/11/2025

GRADATION NO	EMPLOYEE'S NAME DEPARTMENT IN WHICH POSTED	DATE OF BIRTH DATE OF JOINING IN HOME DEPT. STENOGRAPHER CADRE DATE OF SUPERANNUATION	PROMOTION ORDER NO AND DATE	DATE OF JOINING THE POST REGULAR/ADHOC	CATEGORY/ GENDER HOME DISTRICT STATUS
1	PRAKASH CHANDRA JENA	26/06/1968 15/10/1987 FN 30/06/2028	24231 11/07/2024	11/07/2024 AN REGULAR	SC / MALE CUTTACK WORKING
2	SUVASH CHANDRA SETHY	17/09/1966 22/05/1989 AN 30/09/2026	46863 12/12/2024	13/12/2024 FN REGULAR	SC / MALE PURI WORKING
3	RAMESH SETHI	05/01/1967 15/05/1989 AN 31/01/2027	9727 04/03/2025	05/03/2025 FN REGULAR	SC / MALE PURI WORKING

Behera 11/11/2025

Deputy Secretary to Govt.
Home Department

ANNEXTURE II

GRADATION LIST OF SENIOR PRINCIPAL PRIVATE SECRETARY

AS ON 01/11/2025

GRADATION NO	EMPLOYEE'S NAME DEPARTMENT IN WHICH POSTED	DATE OF BIRTH DATE OF JOINING IN HOME DEPT. STENOGRAPHER CADRE DATE OF SUPERANNUATION	PROMOTION ORDER NO AND DATE	DATE OF JOINING THE POST REGULAR/ADHOC	CATEGORY/ GENDER HOME DISTRICT STATUS
1	SASMITA MALLIK	08/10/1969 17/05/1989 FN 31/10/2029	27039 04/07/2023	05/07/2023 FN REGULAR	SC / FEMALE JAGATSINGHPUR WORKING
2	BRUNDABAN BEHERA	26/06/1970 17/05/1989 FN 30/06/2030	31775 03/08/2023	03/08/2023 AN REGULAR	SC / MALE KHURDA WORKING
3	PRAMILA DAS	07/09/1969 15/05/1989 FN 30/09/2029	44517 15/11/2023	15/11/2023 FN REGULAR	SC / FEMALE PURI WORKING
4	KAMALINI DEI	01/05/1967 17/05/1989 FN 30/04/2027	30401 23/08/2024	23/08/2024 FN REGULAR	SC / FEMALE PURI WORKING
5	TRINATH MALLICK	29/05/1966 15/05/1989 FN 31/05/2026	13648 20/04/2024	20/04/2024 FN REGULAR	SC / MALE PURI WORKING
6	GOURI BEHERA	30/06/1966 20/09/1989 FN 30/06/2026	25311 19/07/2024	19/07/2024 AN REGULAR	SC / FEMALE PURI WORKING
7	BIJAY KUMAR TRIPATHY	16/11/1966 03/07/1991 AN 30/11/2026	25311 19/07/2024	19/07/2024 AN REGULAR	UR / MALE KHURDA WORKING
8	DEBI PRASAD DASH SHARMA	07/06/1968 11/07/1991 FN 30/06/2028	47738 19/12/2024	19/12/2024 AN REGULAR	UR / MALE KHURDA WORKING
9	NATABAR MANDAL	02/01/1966 08/07/1991 FN 31/01/2026	11101 01/03/2023	12/03/2025 FN REGULAR	UR / MALE CUTTACK WORKING
10	MANORANJAN MISHRA	01/01/1966 04/07/1991 FN 31/12/2025	27633 03/07/2025	03/07/2025 FN REGULAR	UR / MALE PURI WORKING

Behera 11/11/2025
Deputy Secretary to Govt.
Home Department

ANNEXTURE III

GRADATION LIST OF PRINCIPAL PRIVATE SECRETARY

AS ON 01/11/2025

GRADATION NO	EMPLOYEE'S NAME DEPARTMENT IN WHICH POSTED	DATE OF BIRTH DATE OF JOINING IN HOME DEPT. STENOGRAPHER CADRE DATE OF SUPERANNUATION	PROMOTION ORDER NO AND DATE	DATE OF JOINING THE POST REGULAR/ADHOC	CATEGORY/ GENDER HOME DISTRICT STATUS
1	PRADIPTA KESHARI DAS	01/07/1969 03/07/1991 FN 30/06/2029	8784 01/03/2023	01/03/2023 AN REGULAR	UR / MALE KHURDA WORKING
2	SUPRAVA NAYAK	22/06/1969 05/07/1991 FN 30/06/2029	8784 01/03/2023	01/03/2023 AN REGULAR	UR / FEMALE KHURDA WORKING
3	PRAMOD KUMAR SAHOO NO 1	15/11/1966 05/07/1991 FN 30/11/2026	8784 01/03/2023	01/03/2023 AN REGULAR	UR / MALE CUTTACK WORKING
4	MANOJ KUMAR ROUT	01/01/1966 15/07/1991 AN 31/12/2025	18654 03/05/2023	03/05/2023 AN REGULAR	UR / MALE BHADRAK WORKING
5	LAXMIDHAR OJHA	25/02/1966 10/07/1991 FN 28/02/2026	19747 10/05/2023	10/05/2023 AN REGULAR	UR / MALE KHURDA WORKING
6	SASANK SEKHAR MOHAPATRA	06/03/1968 10/07/1991 FN 31/03/2028	19747 10/05/2023	10/05/2023 AN REGULAR	UR / MALE PURI WORKING
7	RABINDRA KUMAR PRADHAN	22/05/1967 10/07/1991 FN 31/05/2027	24386 12/06/2023	13/06/2023 FN REGULAR	UR / MALE JAJPUR WORKING
8	CHITTARANJAN ROUT	27/06/1970 12/07/1991 FN 30/06/2030	24849 16/06/2023	16/06/2023 AN REGULAR	UR / MALE JAGATSINGHPUR WORKING
9	BARESHNATH PRADHAN	01/07/1968 12/07/1991 FN 30/06/2028	27884 11/07/2023	11/07/2023 FN REGULAR	UR / MALE DHENKANAL WORKING
10	SHRIKANTA KUMAR DAS	05/04/1968 29/10/1991 FN 30/04/2028	32560 08/08/2023	09/08/2023 FN REGULAR	UR / MALE CUTTACK WORKING
11	SMARITA DAS	17/08/1967 28/10/1991 FN 31/08/2027	45870 22/11/2023	22/11/2023 AN REGULAR	UR / FEMALE KHURDA WORKING
12	PRAKAS KUMAR MOHANTY	13/06/1967 05/11/1991 AN 30/06/2027	48744 14/12/2023	14/12/2023 AN REGULAR	UR / MALE CUTTACK WORKING
13	SURESH CHANDRA KAR	24/06/1966 30/10/1991 FN 30/06/2026	16241 07/05/2024	07/05/2024 FN REGULAR	UR / MALE KHURDA WORKING

Before
11/11/2025
Deputy Secretary to Govt.
Home Department

ANNEXTURE III

GRADATION LIST OF PRINCIPAL PRIVATE SECRETARY

AS ON 01/11/2025

GRADATION NO	EMPLOYEE'S NAME DEPARTMENT IN WHICH POSTED	DATE OF BIRTH DATE OF JOINING IN HOME DEPT. STENOGRAPHER CADRE DATE OF SUPERANNUATION	PROMOTION ORDER NO AND DATE	DATE OF JOINING THE POST REGULAR/ADHOC	CATEGORY/ GENDER HOME DISTRICT STATUS
14	DILLIP KUMAR PATTANAIK	03/05/1968 28/10/1991 FN 31/05/2028	18709 27/05/2024	27/05/2024 FN REGULAR	UR / MALE KHURDA WORKING
15	BASANTA KUMAR MISHRA	15/07/1967 28/10/1991 FN 31/07/2027	21784 25/06/2024	25/06/2024 AN REGULAR	UR / MALE PURI WORKING
16	DEBI PRASAD KHUNTIA	08/02/1969 28/10/1991 FN 28/02/2029	25982 24/07/2024	24/07/2024 AN REGULAR	UR / MALE JAGATSINGHPUR WORKING
17	DEBI PRASAD MOHAPATRA	07/03/1968 30/12/1992 FN 31/03/2028	3256 24/01/2025	24/01/2025 FN REGULAR	UR / MALE KHURDA WORKING
18	PURNA CHANDRA SUAR	05/01/1968 24/03/1993 FN 31/01/2028	5029 05/02/2025	05/02/2025 FN REGULAR	UR / MALE KENDRAPARA WORKING
19	SATISH CHANDRA SAMAL	12/04/1971 22/12/1993 FN 30/04/2031	6746 14/02/2025	14/02/2025 AN REGULAR	UR / MALE KENDRAPARA WORKING
20	BIGHNARAJ PRADHAN	08/03/1969 12/12/1994 FN 31/03/2029	11929 18/03/2025	18/03/2025 AN REGULAR	UR / MALE KHURDA WORKING
21	ALOK CHANDRA NAYAK	11/06/1969 14/12/1994 FN 30/06/2029	18863 05/05/2025	05/05/2025 AN REGULAR	UR / MALE KENDRAPARA WORKING
22	PINAKI PRASAD PRAHARAJ	10/04/1967 16/12/1994 FN 30/04/2027	23473 04/06/2025	05/06/2025 FN REGULAR	UR / MALE KHURDA WORKING
23	PRAKASH CHANDRA BISWAL	19/01/1969 13/12/1994 FN 31/01/2029	27629 03/07/2025	03/07/2025 FN REGULAR	UR / MALE PURI WORKING
24	GAYATRI MISHRA	14/07/1967 12/12/1994 FN 31/07/2027	29415 14/07/2025	14/07/2025 FN REGULAR	UR / FEMALE CUTTACK WORKING
25	ASHIS KUMAR MOHANTY	31/08/1968 16/12/1994 FN 31/08/2028	33255 06/08/2025	06/08/2025 FN REGULAR	UR / MALE PURI WORKING
26	NIRANJAN PATTANAYAK	17/06/1970 06/06/1995 FN 30/06/2030	38829 13/09/2025	13/09/2025 FN REGULAR	UR / MALE PURI WORKING

Deputy Secretary to Govt.
Home Department

ANNEXTURE IV

GRADATION LIST OF SENIOR PRIVATE SECRETARY

AS ON 01/11/2025

GRADATION NO	EMPLOYEE'S NAME DEPARTMENT IN WHICH POSTED	DATE OF BIRTH DATE OF JOINING IN HOME DEPT. STENOGRAPHER CADRE DATE OF SUPERANNUATION	PROMOTION ORDER NO AND DATE	DATE OF JOINING THE POST REGULAR/ADHOC	CATEGORY/ GENDER HOME DISTRICT STATUS
1	RAJ RAJ SAMANATRAY	15/07/1968 05/06/1995 FN 31/07/2028	9180 03/03/2023	03/03/2023 FN REGULAR	UR / MALE PURI WORKING
2	RAVI SRIDEVI	27/06/1967 08/06/1995 FN 30/06/2027	9180 03/03/2023	03/03/2023 FN REGULAR	UR / FEMALE GANJAM WORKING
3	PRATAP CHANDRA BARAL	01/09/1968 05/06/1995 FN 31/08/2028	9180 03/03/2023	03/03/2023 FN REGULAR	UR / MALE PURI WORKING
4	RABINDRA PANDA	26/05/1969 05/06/1995 FN 31/05/2029	9180 03/03/2023	03/03/2023 FN REGULAR	UR / MALE CUTTACK WORKING
5	BASANT KUMAR SAHOO	13/02/1971 19/03/1996 FN 28/02/2031	9180 03/03/2023	03/03/2023 FN REGULAR	UR / MALE NAYAGARH WORKING
6	BABULI CHARAN SAHOO	12/05/1966 30/04/1999 FN 31/05/2026	9180 03/03/2023	03/03/2023 FN REGULAR	UR / MALE KENDRAPARA WORKING
7	BRUNDABAN SAHOO	09/05/1966 16/04/1999 FN 31/05/2026	9180 03/03/2023	03/03/2023 FN REGULAR	UR / MALE KHURDA WORKING
8	ADIKANDA DASH	12/12/1965 01/05/1999 FN 31/12/2025	10162 09/03/2023	09/03/2023 FN REGULAR	UR / MALE CUTTACK WORKING
9	LAXMIDHAR HOTA	01/01/1968 05/05/1999 FN 31/12/2027	19751 10/05/2023	10/05/2023 AN REGULAR	UR / MALE KHURDA WORKING
10	KSHIRODA KUMAR PARIDA	29/04/1966 30/04/1999 AN 30/04/2026	20316 15/05/2023	15/05/2023 AN REGULAR	UR / MALE CUTTACK WORKING
11	ASHOK KUMAR DAS	15/07/1966 12/04/1999 FN 31/07/2026	23494 05/06/2023	06/06/2023 FN REGULAR	UR / MALE CUTTACK WORKING
12	MAHENDRA KUMAR SAHOO	02/01/1967 12/04/1999 AN 31/01/2027	25654 23/06/2023	23/06/2023 FN REGULAR	UR / MALE JAJPUR WORKING

P Behera 11/11/2025
Deputy Secretary to Govt.
Home Department

ANNEXTURE IV

GRADATION LIST OF SENIOR PRIVATE SECRETARY

AS ON 01/11/2025

GRADATION NO	EMPLOYEE'S NAME DEPARTMENT IN WHICH POSTED	DATE OF BIRTH DATE OF JOINING IN HOME DEPT. STENOGRAPHER CADRE DATE OF SUPERANNUATION	PROMOTION ORDER NO AND DATE	DATE OF JOINING THE POST REGULAR/ADHOC	CATEGORY/ GENDER HOME DISTRICT STATUS
13	BASANT KUMARI DEI	10/07/1968 23/09/1992 FN 31/07/2028	28587 22/08/2022	22/08/2022 AN REGULAR	SC / FEMALE PURI WORKING
14	GOVINDA CHANDRA SITHA	10/05/1969 23/09/1992 AN 31/05/2029	34019 10/10/2022	10/10/2022 AN REGULAR	SC / MALE PURI WORKING
15	TUSARA KUMAR BEHERA	15/06/1968 28/09/1992 AN 30/06/2028	35063 17/10/2022	18/10/2022 FN REGULAR	SC / MALE CUTTACK WORKING
16	ZEERA NANDA	01/07/1966 24/09/1992 FN 30/06/2026	38310 11/11/2022	11/11/2022 AN REGULAR	SC / FEMALE BOLANGIR WORKING
17	MADAN MOHAN GHADEI	22/07/1967 23/09/1992 FN 31/07/2027	8790 01/03/2023	01/03/2023 AN REGULAR	SC / MALE NAYAGARH WORKING
18	SUNAKAR DAS	15/08/1966 23/09/1992 FN 31/08/2026	8790 01/03/2023	01/03/2023 AN REGULAR	SC / MALE KENDRAPARA WORKING
19	NISHAKAR KHATUA	07/04/1968 23/09/1992 FN 30/04/2028	9180 03/03/2023	03/03/2023 FN REGULAR	SC / MALE JAGATSINGHPUR WORKING
20	KAILASH CHANDRA TRIPATHY	19/05/1971 25/09/1992 FN 31/05/2031	9180 03/03/2023	03/03/2023 FN REGULAR	SC / MALE PURI WORKING
21	AKSHAYA KUMAR KANDI	10/05/1969 25/09/1992 FN 31/05/2029	9180 03/03/2023	03/03/2023 FN REGULAR	SC / MALE CUTTACK WORKING
22	ANNADA MALLICK	02/07/1968 14/12/1994 FN 31/07/2028	21788 25/06/2024	26/06/2024 FN REGULAR	SC / FEMALE JAGATSINGHPUR WORKING
23	BHAGABAN BEHERA, NO II	01/07/1970 10/07/1995 FN 30/06/2030	19704 09/05/2025	09/05/2025 AN REGULAR	SC / MALE KORAPUT WORKING
24	JYOTI RANJAN SETHI	04/03/1973 19/03/1996 AN 31/03/2033	19704 09/05/2025	09/05/2025 AN REGULAR	SC / MALE KHURDA WORKING

P Behera 11/11/2025

Deputy Secretary to Govt.
Home Department

ANNEXTURE IV

GRADATION LIST OF SENIOR PRIVATE SECRETARY

AS ON 01/11/2025

GRADATION NO	EMPLOYEE'S NAME DEPARTMENT IN WHICH POSTED	DATE OF BIRTH DATE OF JOINING IN HOME DEPT. STENOGRAPHER CADRE DATE OF SUPERANNUATION	PROMOTION ORDER NO AND DATE	DATE OF JOINING THE POST REGULAR/ADHOC	CATEGORY/ GENDER HOME DISTRICT STATUS
25	ARJUN CHARAN SETHY	10/04/1967 30/03/1996 AN 30/04/2027	19704 09/05/2025	09/05/2025 AN REGULAR	SC / MALE JAJPUR WORKING
26	MAMITARANI MAJHI	03/05/1970 23/04/1999 FN 31/05/2030	19704 09/05/2025	09/05/2025 AN REGULAR	SC / FEMALE BALASORE WORKING
27	BIMAL CHANDRA MALLIK	09/05/1972 19/05/1999 FN 31/05/2032	19704 09/05/2025	09/05/2025 AN REGULAR	SC / MALE CUTTACK WORKING
28	BALARAM DAS	02/07/1970 13/04/1999 FN 31/07/2030	19704 09/05/2025	09/05/2025 AN REGULAR	SC / MALE JAJPUR WORKING
29	SAUMYA RANJAN DASH (RAS)	03/07/1973 12/12/1994 FN 31/07/2033	29225 17/07/2023	17/07/2023 AN REGULAR	UR / MALE KHURDA WORKING
30	SUSANTA KUMAR BEHERA (Spl. Drive for PH)	04/05/1966 21/05/1996 FN 31/05/2026	29225 17/07/2023	17/07/2023 AN REGULAR	UR / MALE KENDRAPARA WORKING
31	ASIMA SAHOO (RAS)	05/07/1974 19/07/2010 FN 31/07/2034	22569 29/05/2025	29/05/2025 FN REGULAR	UR / FEMALE KHURDA WORKING

11/11/2025

Deputy Secretary to Govt.
Home Department