

GOVERNMENT OF ODISHA

HOME DEPARTMENT

OFFICE ORDER

No. 51705 /OE, Bhubaneswar, Dated: 20-12-2025

HOME-OEI-MISC-0041-2023

Sri Biswajit Sahoo, Under Secretary to Government, Home Department is hereby nominated as Liason Officer in respect of Home Department as per the provisions of Section - 14 of the ORV Act, 1975 for effective implementation of the Act through the Sanrakhshana web portal and mobile application.

Name of the Nodal Officer/ Liason Officer	Designation	Contact No.	Email ID
Sri Biswajit Sahoo	Under Secretary	9437387292	biswajit.sahoo4@odisha.gov.in

By Order of the Additional Chief Secretary

Deputy Secretary to Government

Memo No. 51706 / OE, Bhubaneswar, Dated: 20-12-2025

Copy forwarded to P.S. to the Commissioner-cum-Secretary to Government, ST & SC Development, Minorities & Backward Classes Welfare Department with reference to their Letter No. 29359, Dated 03.12.2025 for information.

Deputy Secretary to Government

Memo No. 51707 / OE, Bhubaneswar, Dated: 20-12-2025

Copy forwarded to Sr. P.S. to Additional Chief Secretary to Government, Home Department/ PS to Special Secretaries to Government, Home Department / PS to Additional Secretaries to Government, Home Department/ All Officers of Home Department / All Sections of Home Department for information and necessary action.

Deputy Secretary to Government

Memo No. 51708 / OE, Bhubaneswar, Dated: 20-12-2025

Copy along with copy of the Letter No.29359, Dated 03.12.2025 of Office of the ST & SC Development, Minorities & Backward Classes Welfare Department forwarded to Sri Biswajit Sahoo, Under Secretary to Government, Home Department for information and necessary action.

Deputy Secretary to Government

GOVERNMENT OF ODISHA

ST & SC DEVELOPMENT, MINORITIES & BACKWARD CLASSES WELFARE
DEPARTMENT

No. 29359 /SSD Bhubaneswar,

Dt. 03.12.2025

STSCD-RP-POLICY-0006-2023

From

B Parameswaran, IAS

Commissioner-cum-Secretary to Government

To

The Additional Chief Secretaries/ Principal Secretaries/ Commissioner-cum-Secretaries to Government

All Departments (except Electronics & Information Technology Department, Agriculture & Farmers' Empowerment Department, Tourism Department & Rural Development Department)

Sub:- Nomination of a liaison officer in each department of the Government as per Section 14 of the ORV Act, 1975

Ref:- This Department Letter No 25334/SSD dated 03.12.2024 (copy enclosed)

Madam/Sir,

In inviting a reference to the letter on the subject cited above, I am to say that Section 14 of the Odisha Reservation of Vacancies (ORV) Act, 1975, mandates the nomination of a Liaison Officer in each Department of Government. The said provision requires that an officer not below the rank of Under Secretary, authorised by the Secretary of the concerned Department, shall act as the Liaison Officer in respect of matters under the said Act. The officer so nominated shall be specifically responsible for

- (a) ensuring proper implementation of the provisions of this Act and the rules made thereunder in their respective departments
- (b) ensuring compliance and timely submission of any departmental-related information sought from time to time,
- (c) acting as Liaison Officer between the administrative Department and the ST & SC Development, M & BCW Department and
- (d) extending necessary assistance to the ST & SC Development, M & BCW Department in the investigation of complaints received from organisations or individuals belonging to the Scheduled Castes and Scheduled Tribes

It has been observed that whenever crucial information relating to the reservation of STs, SCs and SEBCs is sought by constitutional bodies such as the National Commissions for SCs and STs, Hon'ble Members of the Legislative Assembly during Assembly Sessions, or the general public under the RTI Act, the same is often not readily available with this Department. Despite repeated reminders, most Departments have not furnished the requisite data on their establishments in a timely manner.

Since much of the data related to reservation is dynamic in nature, a **centralised online platform "Sanrakhshana"** has been developed by this Department in collaboration with the Odisha Computer Application Centre (OCAC) to facilitate monitoring and effective implementation of the provisions of the ORV Act, 1975 across all Departments. The website is made live and is accessible via URL <https://sanrakhshana.odisha.gov.in/login>.

This Department had earlier requested all Departments vide Letter No. 25334/SSD dated 03.12.2024 (copy enclosed) to nominate a Nodal Officer/Liaison Officer under Section 14 of the ORV Act, 1975, for effective implementation of the Act through the Sanrakhshana web portal and mobile application, and to intimate their details accordingly. However, except for four Departments, no response has been received so far.

It is therefore requested to **nominate a Nodal Officer/Liaison Officer of your Department as per Section 14 of the ORV Act, 1975, and furnish their details in the prescribed proforma given below.** This will enable the creation of user accounts on the Sanrakhshana platform.

Name of the Nodal Officer/ Liaison Officer	Designation	Mobile No	Email Id

This is for your kind information and necessary action at your end.

Yours faithfully,

BB
3/12/25

Commissioner-cum-Secretary to Government



GOVERNMENT OF ODISHA
ST & SC DEVELOPMENT, MINORITIES & BACKWARD CLASSES WELFARE
DEPARTMENT

No. 25334 /SSD Bhubaneswar,
STSCD-RP-MISC-0006-2023

Dt. 03.12.2024

From

Sri Bishnupada Sethi, IAS
Principal Secretary to Government

To

The Additional Chief Secretaries/ Principal Secretaries/ Commissioner-cum-Secretaries to Government
All Departments

Sub: Implementation of Sanrakhshana Web portal & Mobile Application for implementation of provisions of the ORV Act, 1975 across the Departments of Government of Odisha.

Madam/Sir,

In inviting a reference to the subject cited above, I am to say that the Sanrakhshana Web Portal & Mobile application, a centralized online platform, which has been developed by this department in collaboration with the Odisha Computer Application Centre (OCAC) to monitor and implement the provisions of ORV Act, 1975 across the Departments, is successfully made live and is accessible via URL <https://sanrakhshana.odisha.gov.in/login>. The user credentials and the training plan shall be communicated to all the departments via mail soon.

It is, therefore, requested to nominate a nodal officer/liaison officer of your department as per Section 14 of the ORV Act, 1975 for effective implementation of the ORV Act at the department level through Sanrakhshana Web Portal & Mobile application and intimate the details to this Department as per the proforma given below.

Name of the Nodal officer / Liaison Officer	Designation	Mobile No	E-mail ID

This is for your information and necessary action at your end.

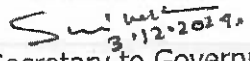
Yours faithfully,


Principal Secretary to Government

37171

Memo No 25335 /SSD, Dtd. 03.12.2024

Copy along with a copy of the enclosure forwarded to FE-I/O.E-I/Education-1
/Education-II/TD-II section for information.


Joint Secretary to Government